



Parish Council Meeting Minutes

Date:	22 September 2025		
Place:	Whalley Old Grammar School, Whalley, Clitheroe.		
Present:	Councillors: L Street (Chair), L Crook, E Kinder, K Heyworth		
In attendance:	Clerk to the Council S Dent and 3 members of the public.		
Meeting started:	18:30	Meeting closed:	21:15

1. APOLOGIES FOR ABSENCE.

Cllr. D Chiappi.

2. APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 21 JULY 2025

The above minutes were approved as correct and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

None declared.

4. PUBLIC PARTICIPATION

Deferred to village hall update session.

5. FINANCE REPORT

- Accounts to date.
- Schedule of Payments as set out in the Report.
- Reconciliation of Receipts and Payments as shown in the Report.

RESOLVED THAT COUNCIL:

- Approved the accounts, payments and reconciliation.

6. PLANNING REPORT

Report of the Clerk provided to consider planning matters since previous meeting. There were no specific planning matters for comment.

7. UPDATE ON VILLAGE HALL DEVELOPMENT (22, 23-25 OLD ROW)

Cllr Street gave a verbal update on progress with the Village Hall development. Approximately three weeks to completion. Some minor snagging works are being carried out in conjunction with installation of the lift. Window blinds, bar repair/sanding/staining works also organised for same period. External groundworks underway and will complete soon. CCTV and WiFi being organised. Village Hall Committee progressing other minor fittings and furniture items within budgets previously agreed. External work also needed on

outbuildings: false doors for aesthetic purposes on small sheds, repair to stone edges on larger building. Fire Safety Assessment report being organised by the Clerk once the building works are complete.

RESOLVED THAT COUNCIL:

- Agreed that the Village Hall Operational Planning Committee continue to progress the fitting out of the village hall within the budgets previously approved.

8. PLAY EQUIPMENT REPAIR/RENEWALS

The Clerk provided a report on costs quoted by Proludic (play equipment supplier) for repairs and renewals of play equipment items, and an ongoing contract to inspect and maintain these. Some items identified in the Proludic inspection will need a separate contractor (fencing, access gate, kissing gate, stone flags). The cost of play equipment repairs and renewal amounts to £2,408, with additional repairs to fencing, gates, bins and stone flags additional to this.

RESOLVED THAT COUNCIL:

- a) Agreed all repairs identified in the inspection report be carried out.
- b) Agreed to replace the broken Hip Hop at the discounted price offered by Proludic
- c) Agreed to take the UKPPSILVER1 regular maintenance plan with Proludic
- d) Agreed to carrying out repairs to fencing, gates, bins and stone flags as identified in the Proludic report. Cllr. Crook will seek quotes from appropriate contractors for these jobs.
- e) Agreed to use remaining S106 funds towards the above repairs

9. REQUEST TO CREATE A COMMUNITY GARDEN ON CAR PARK LAND

The Clerk provided a brief report following a request from a local resident to improve the overgrown area of the car park and set up a community garden. Councillors discussed the proposal and agreed in principle turning this unused space into a community garden would bring benefits to the community. Recommendations in the report were considered and discussed.

RESOLVED THAT COUNCIL:

- Approved the Clerk to speak directly with the resident and gather more information on the proposed plan, including how it would be funded and detail on safeguarding, health & safety, and other responsibilities.
- Agreed Cllr. Street with speak with the legal team at RVBC, who owns the land, to explore whether this is allowed and, if so, what agreement would need to be made with the resident.

10. BARROW STONE INSTALLATION, TRAFFORD GARDENS

Cllrs. Chiappi and Kinder updated that the 'Barrow' stone installation has been delayed by bad weather and is now set to happen possibly w/c 22/9/25.

11. COUNCILLOR REPORTS

None.

S Dent

Clerk and Responsible Financial Officer to Barrow Parish Council.

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Future Council Meetings:

2025: 17 November **2026:** 19 January, 16 March, 18 May
